



Camp Spirit 2025

Position: Team Lead

Reports to: Regional Minister Camp Spirit

## **CAMP SPIRIT**

Rooted and Growing in Love

## **CAMP SPIRIT VISION**

In partnership with local United Church congregations, Camp Spirit provides equipped leaders to nurture the spirit of each child, in order to support children and families to live lives of faith, hope, and compassion in the world.

## **PURPOSE AND SCOPE OF THE WORK**

The **TEAM LEAD** will work with FAITHQUEST LEAD to plan and implement the Summer 2025 Camp Spirit program in an area of the Pacific Mountain Regional Council. Team Lead will manage one of 4 Camp Spirit Teams for Summer 2025. The **TEAM LEAD** is responsible for the smooth running of Camp Spirit at each site – ensuring the safety of participants. The **TEAM LEAD** will be the director at each of the Camp Spirit sites each week and will play a significant role in the training, support, and evaluation of staff and youth crew. They, along with FaithQuest Lead, are also responsible for ensuring alignment of the program with the vision and values of Camp Spirit.

The Camp Spirit **TEAM LEAD** will work in collaboration with the Camp Spirit Regional Minister, Camp Spirit Coordinator, FaithQuest Leads, Site Hosts and Summer Staff Team.

### **1. Lead the Staff Team:**

- Support FaithQuest Lead, Guides and YouthCrew in their roles.
- Co-facilitate Camp Spirit Guide training prior to the summer.
- Lead scheduled Staff Team meetings for planning, debriefing, reflection, and evaluation.
- Facilitate teamwork and effective communication between FaithQuest Lead, Guides, Youth Crew, Site Host and Volunteers at each of the Camp Spirit sites.
- Resource and empower Staff Team and YouthCrew in expanding strategies for engaging children.
- Mentor staff team in leadership skills, offer reflection and support.
- Meet with each staff team member individually at least once a week as part of supervision duties.
- Provide team building, ongoing skills development and support to Staff Team as required throughout the summer.

### **2. Plan and Implement Camp Spirit weeks at up to 7 sites:**

- Communicate with Camp Spirit Coordinator and Summer Administrator regarding logistics for each Camp Spirit site.
- Liaise with the Camp Spirit Coordinator and Summer Administrator regarding registration updates, participant information, travel details, and newsletter information for each week of Camp Spirit.
- Build relationships and liaise regularly with the Site Host at each site prior to their week of Camp Spirit.

- Develop a thorough knowledge of the Camp Spirit 2025 Curriculum (theme, stories, resources, and recommended activities) and work with the Staff Team to bring the curriculum to life.
- Work with the FAITHQUEST LEAD to provide resource and planning support to Guides for the program components of Camp Spirit.
- Provide lists of required supplies and resources to each site in ample time for the local site organizers to prepare.

#### **4. Emergency and Safety Planning:**

- Ensure the physical, emotional, and spiritual safety of all people involved in the Camp Spirit program.
- Examine and adapt or create (as needed) emergency and safety plans for each site.
- Ensure that staff are appropriately informed and trained in emergency and safety policies and procedures.
- Ensure that participants and volunteers are appropriately informed of emergency and safety policies and procedures for each site.

#### **5. Communication, Evaluation and Documentation**

- Maintain ongoing and consistent correspondence with staff, parents, and Site Hosts – email, phone, and newsletter information.
- In partnership with the FAITHQUEST LEAD, provide the Summer Administrator with content to be shared on Camp Spirit social media.
- In consultation with the Staff Team, ensure a thorough evaluation of program, facilities, and leadership.

#### **6. Additional Duties as required**

##### **SKILLS AND ABILITIES**

- Capacity to communicate Camp Spirit values
- Open and curious enough to have deep conversations about biblical and theological concepts
- Recognize and delight in the way Jesus shows radical love and inclusion
- Ability to organize and be attentive to detail
- High level of ability to adapt and implement curriculum or children’s program
- Able to work in an environment where interruptions are frequent
- Proven communication skills with individuals and groups
- Confident with speaking to and directing large groups of people
- Willingness and ability to provide leadership for and to work in a collaborative team
- Capacity to be healthy and centered during multiple and varied work demands
- Demonstrated ability to work in an ordered and organized manner as well as a capacity to be spontaneous, flexible, and to take initiative

##### **EDUCATION, TRAINING, AND EXPERIENCE**

- Significant experience in ministry with children, youth, and young adults
- Previous experience with Camp Spirit is an asset
- Experience in collaborative team leadership
- Experience in supervision and training of staff

- Experience in a faith-based environment
- Experience in a summer camp environment is an asset
- Computer skills an asset

#### **CERTIFICATION:**

*Applicants must have up-to-date certifications or be willing to complete certification prior to starting work for summer 2025.*

- Standard First Aid
- Mental Health First Aid (*for People Working with Youth*)
- Commit to Kids
- YMCA Responsible Adult

#### **THE TEAM LEAD WILL BE REQUIRED TO**

- Travel both local and possibly longer distances
- Sign the First Third Ministry Leadership Code of Conduct
- Provide Police Information Check including Vulnerable Sector Check (applies to those staff 19 years and older)
- Have a valid Driver's License
- Have access to a vehicle
- Work occasional evenings and weekends, including but not limited to those listed below. Days in lieu will be planned accordingly.
  - Attend and participate in the Site Host Pre-Camp Zoom Gathering on Thursday, **May 29<sup>th</sup>, 2025** from 7 – 9 pm PST.
  - Attend and offer leadership at the Camp Spirit Full Team Training on the long weekend of **May 16<sup>th</sup> – 19<sup>th</sup>, 2025** in Vancouver.
  - Travel to Camp Pringle on Vancouver Island for in person Full Team overnight training from **June 28, 7 pm until July 4<sup>th</sup>, 2025 at 2 pm.**

#### **COMPENSATION**

The remuneration for this salaried position will be based on the applicant's experience, and between \$24-\$28 per hour. This position is 40 hours per week from May 12<sup>th</sup> until August 29<sup>th</sup>, 2025.

#### **APPLICATION PROCESS**

Applications will open November 15<sup>th</sup>, 2024 and close December 15<sup>th</sup>, 2024. Apply [here](#).