

**CAMP SPIRIT SUMMER 2022**

**Position:** Camp Spirit Junior Coordinator

**Reports to:** Camp Spirit Director/Co-Director

**PURPOSE AND SCOPE OF THE WORK**

The **JUNIOR COORDINATOR** is an integral part of the team that implements the Camp Spirit Program each day. Each **JUNIOR COORDINATOR** will be responsible for an age specific group each week: Kindergarten, Grade 1‐2, Grade 3‐4, Grade 5‐6. For some weeks of camp, a **JUNIOR COORDINATOR** may be required to work with a different age group than the one they work with primarily.

The **JUNIOR COORDINATOR** works directly with the children at Camp Spirit. Successful candidates will bring a positive attitude, a love of children, a growing faith, and a willingness to work as part of a team. Junior Coordinators must be 16 years or older in 2022.

**RESPONSIBILITIES**

* Work as part of a team with the other Camp Spirit staff, Youth Crew, Site Coordinators, and volunteers.
* Plan and lead one of the Camp Spirit age groups.
* Implement the Camp Spirit 2022 summer curriculum for their age group (*generally mornings will be spent in specific age groups led by a Coordinator).*
* Orient, guide and assign tasks to Youth Crew working with their age group each week.
* Assist in a wide variety of Camp Spirit coordination tasks.
* Ensure the safety of the children in their care.
* Maintain safe practices.

**TYPICAL DUTIES:**

* Prepare and oversee the leadership of program (9am – 3pm Monday – Friday).
* Participate in afternoon and all camp activities as assigned on a weekly basis.
* Lead a small team of youth assigned to age group for the week.
* Ensure all activities and camp environment align with the mission and values of Camp Spirit.
* Participate in weekly supervision meeting.
* Participate in daily summer staff meetings.
* Some examples of specific daily duties:
	+ Set up and clean up age group room.
	+ Provide hands on leadership in a variety of ways - including but not limited to:
* Sharing bible stories using Godly Play and other media
	+ - Introducing art activities and sharing them with children
		- Modelling and teaching games and other activities with children
	+ Participate in music and drama.
	+ Support and care for children with love and respect.
* Gather and prepare resources and materials for each day’s program experience.
* Participate in the leadership of opening and closing worship gatherings.
* Support the work of Youth Crew and other volunteers in a respectful and appreciative way.
* Know the Fire Safety Plan and Emergency Preparedness Plan for each facility.
* Know the safety plan for all off site events and be responsible for your part in plans.
* Connect with caregivers at drop off and pick up each day to ensure that campers are supported, welcomed, and engaged.
* Work collaboratively in a team.
* Communicate effectively with people of all ages: parent’s, adult and youth volunteers, and children.
* Provide welcome and hospitality to all.

**EDUCATION, TRAINING, AND EXPERIENCE**

* Significant experience in leading children.
* Previous experience Camp Spirit staff is an asset.
* Experience in collaborative team leadership.
* Experience in a faith-based environment.

**SKILLS AND ABILITIES**

* Capacity to communicate the Camp Spirit mission and values.
* Ability to adapt and implement curriculum or programs with children.
* Proven communication skills with individuals and groups.
* Able to organize and be attentive to detail.
* Able to work in an environment where interruptions are frequent.
* Confident speaking to and directing large groups of people.
* Willingness and ability to provide leadership and to work collaboratively with a team.
* Open to working with biblical and theological concepts and stories.
* Capacity to be healthy and centered amid multiple and varied work demands.
* Demonstrated ability to work in an ordered and organized manner as well as a capacity to be spontaneous, flexible, and to take initiative.

**JUNIOR COORDINATORS WILL BE REQUIRED TO**

* Travel both locally and the possibility of longer distances.
* Have access to transportation to commute long distances for training and weeks of camp
* To stay on site for the whole day of camp including breaks

**COMPENSATION**

* Remuneration is based on the applicant’s experience. This is a 40 hour per week position from July 3 to September 1, 2022.

**APPLICATION PROCESS**

Applicants are asked to apply onlineat: <https://campspirit.campbrainstaff.com/>